

**SKAGIT WATERSHED COUNCIL**  
**Salmon Recovery Funding Board 2008 Grant Cycle**  
**Application Instructions**

The Skagit Watershed Council, as lead entity for WRIA's 3 and 4, is accepting proposals for salmon recovery projects funded through the Washington State Salmon Recovery Funding Board's (SRFB) 2008 grant cycle. Projects received for consideration of funding must be on the 2008 Three Year List of projects for the Skagit Watershed <http://www.skagitwatershed.org>. We anticipate the 2008 SRFB grant funds for the Skagit basin to be approximately \$1,200,000. The list of prioritized projects forwarded to the SRFB for consideration will be tailored to the amount available.

Our application process has been revised this year to conform to revisions in the SRFB application process <http://www.rco.wa.gov/srfb/docs.htm>. Important dates in our grant application process include:

- The early-application materials listed below are requested in electronic format and should be submitted to the Skagit Watershed Council by April 18, 2008.
- Project site visits will be conducted with project sponsors during the period of May 5-7, 2008.
- Complete SRFB applications and required attachments are due to the Watershed Council by May 30, 2008 from the project sponsors via PRISM, the Washington State on-line grant management information system <http://www.rco.wa.gov/rco/prism/prism.htm>.

All application materials, including the project review process and grant schedule, can be found on our website <http://www.skagitwatershed.org/>. Previously submitted projects must be resubmitted using SRFB 2008 grant cycle policies and forms.

**The following early-application materials are due to the Skagit Watershed Council in electronic format by April 18, 2008:**

1. Project Application Identification Form (Level 1) – same form for all projects
2. Draft scope of work based on SRFB scope of work outlines specific to the type of project proposed (see Scope of Work instructions below).
3. A project location map (jpeg format).
4. A site or parcel map (jpeg format).
5. A preliminary design plan or sketch for restoration projects (jpeg format).

Skagit Watershed Council staff and the WDFW watershed steward are available to assist project sponsors with applications.

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## Draft Scope of Work Early-Application Instructions

The SRFB requires a scope of work as part of a completed SRFB application and provides an outline with instructions specific to the type of project (i.e. restoration and acquisition projects, non-capital projects, fish passage projects). The outlines with instructions are found on both the Skagit Watershed Council's website <http://www.skagitwatershed.org/> and the SRFB website <http://www.rco.wa.gov/srfb/docs.htm>.

For the early-application due April 18, 2008, the Skagit Watershed Council is asking project sponsors to submit a draft scope of work using the appropriate SRFB project scope of work outline with the following sections completed:

1) Project Overview (all projects)

*Explain your project overall and include the elements listed in items a) through d).*

2) Project Design – **Restoration and Acquisition Projects**

- a) *Per SRFB instructions*
- b) *Per SRFB instructions*
- c) *Per SRFB instructions*
- e) *Acquisition projects only, provide a brief description of long-term stewardship and maintenance obligations*

2) Project Design – **Fish Passage & Fish Passage Combination Projects**

- a) *Per SRFB instructions*
- b) *Per SRFB instructions*
- e) *Per SRFB instructions*
- g) *Per SRFB instructions*
- i) *Acquisition projects only, provide a brief description of long-term stewardship and maintenance obligations*

2) Project Design – **Non-Capital Projects**

- a) *Per SRFB instructions*
- c) *If a Design/Feasibility Study is proposed, provide information on items i) through iii) per instructions*
- d) *If an Assessment is proposed, briefly fill out items i) through v) per instructions*
- g) *Fish passage projects only, per instructions*

3) Project Development (all projects)

- c) *Describe other approaches, opportunities, and design alternatives that were considered to achieve the project's objectives.*
- e) *(Non-capital projects only) List all landowner names; no landowner acknowledgment forms are required at this time.*
- f) *(Capital projects) List all landowner names; no landowner acknowledgment forms are required at this time.*

6) Supplemental Questions: Projects Involving Acquisitions

*Answer as best as possible at this stage in the project development items a) through f) in the SRFB outline.*