



## Board of Directors

January 9, 2024, 10:30-12:00pm

At 815 Cleveland Avenue, Mount Vernon and via Teams

## Notes

**Present:** John Stein (Chair), Devin Smith (SSIT), Michael Kirshenbaum (SLT), Kara Rowe (WWA), Emmett Wild (SCD), Alison Studley (SFEG), Andrew Bearlin (SCL)

**Guests:** Keeley Mathis (SWC), Aundrea McBride (SWC)

Materials in Box                      Join meeting link

Decisions underlined; attachment (#); **\*action items bold**

### Beginning Business

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- Convened at 10:31am.
- Quorum was achieved.
- The January Agenda was approved unanimously.
- Emmett motioned to approve December notes with changes made. Alison seconded. Michael abstained and the notes were approved.

### Reports

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- Review and approve financials from November (#3)
  - Michael moved to approve November financials, Alison seconded, and none opposed. The financials from November were approved.
- Executive Director's Report
  - The County report and Seattle City Light grants were turned in. The DOE Climate Riparian grant is underway, and Skagit Watershed Council is the sponsor.
- Committee Reports provided in writing (#5)

### Old Business

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- Review draft strategic plan AKA Roadmap (#6)
  - The plan was partially reviewed and small edits made; further review will occur in future Board meetings. The goal of the document is to give us a roadmap for what direction we want to go in. This is the foundation for developing annual work-plans.

- Discussed whether to specify riparian program/projects as an objective separate from other restoration.
- The board needs to decide how involved we are in writing letters to advocate for issues like the HRPP. Is this an objective?
- Goal 3 needs to be reworked, and the board of directors needs more discussion.
- The board needs at least 30 minutes at the next meeting to go over the 5-Year Organizational Roadmap. Suggestion for a regular 30-minute session for this.

## **New Business**

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- Review letter to Skagit County regarding end of funding (#7)
- Review letter to Peter Browning regarding his resignation (#8)  
The Skagit Watershed Council received a letter of resignation from board member, Peter Browning, and a letter from Skagit County notifying that the Skagit Watershed Council will no longer receive funding from them. Aundrea and John have drafted letters in response and the board reviewed. Letters were approved with minor edits. **\*Aundrea will send.**
- Reviewed and discussed the 2025 Program Guide revisions (#9). Propose any changes for final approval at February meeting to meet the grant round deadline.
  - The organizational chart has been removed. The language has been refined to focus on lead entity committees.
  - 4-year work plan process has been revised.
  - Cost justification and scope and benefit criteria for riparian projects have been revised.
  - Open Public Meetings Act section has been revised. The group would like more info/briefing about how laws apply to non profits and lead entities. **\*Aundrea will bring info to next meeting.**

## **Announcements and Good of the Order**

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- Meeting next month needs to be rescheduled due to Salmon Day in Olympia. Determined new date of February 4<sup>th</sup> 1:30-3:00.
- Request for direction regarding Skagit LIO-this has been tabled.

## **Adjourned at 12:07pm**

### **Upcoming Events:**

Riparian Conference January 29<sup>th</sup> 9:00-3:00, virtual  
 February 4<sup>th</sup> 1:30-3:00 Rescheduled Board Meeting  
 March 6<sup>th</sup>, Board Meeting