



**Board of Directors Meeting**  
**November 4, 2025, 10:00-12:00pm**  
**815 Cleveland Avenue, Mount Vernon 98273 and via Teams**  
**Meeting Minutes Draft**

**Members Present:** John Stein (Chair), Devin Smith, Alison Studley, Brendan Brokes, Michael Kirshenbaum, Dan Kipervaser, Andrew Bearlin, Emmet Wild  
**SWC Staff:** Megan Corbiere, Aundrea McBride, Elle England

Decisions underlined; attachment (#); **\*action items bold**

### **Beginning Business**

---

- Convened at 10:05am.
- Quorum was met.
- Michael made a motion to approve the November agenda, Devin seconded. None opposed, and the motion was approved.
- Brendan made a motion to approve meeting notes from September 2025 and Alison seconded. Devin and Dan abstained. None opposed and the motion was approved.
- Brendan made a motion to approve meeting notes from October 2025 and Alison seconded. Michael abstained. None opposed and the motion was approved.
- Brendan made a motion to approve meeting minutes from the Council of Members meeting in September and Alison seconded. None opposed and the motion was approved.
  - \*Alison noted her name is misspelled in some of the notes and corrections were made.

### **Reports**

---

- ED's Report
  - HSIL grant
  - Riparian grant
  - Quarterly financials
    - These were not ready from the accountant
- Announcements
- Committee Reports

- Provided in writing

## **Business**

---

- Program Guide Discussions
  - Criteria Updates were reviewed in the following categories: climate change, riparian, scoring stats
  - Riparian Set Aside amount
    - **\*Megan will add a check box to the LOI for set aside.**
    - **\*Alison, Emmett, Rick, Michael, Devin will form an ad hoc committee of the board to discuss the set aside more in depth and bring a recommendation to the next meeting.**
  - Role of the LECC in approving the guide, decision to send the operating procedures to the LECC and leave the Program Guide as an administrative task.
- Provide input on website outline and consider contracts
  - This item tabled.
- Decide on hiring communications plan contract
  - Feedback was given. **\*Aundrea will revise SOW and contract, and bring to next board meeting for approval, or send out via unanimous consent email.**
- Protected Lands Report
  - Provided in writing

## **Announcements and Good of the Order**

---

- **\*It was requested that a link to the sharepoint folder be Added to the agenda.**

**Adjourned at 12:35pm**