

## Skagit Watershed Council - Final Notes

### Meeting of the Board of Directors, SWC Office – June 6, 2019

(Underline indicates decision point; parentheses indicate attachment #; **\*bold indicates action item**)

Attendance: Chair Ken Dahlstedt, Bill Blake, Richard Brocksmith, Brendan Brokes, Steve Hinton, Michael Kirshenbaum, John Stein, and Jon Vanderheyden.

Not in attendance: and Jon-Paul Shannahan

#### Call to Order 9:03

- Introductions, Determine Quorum, and Approve Agenda (#1) – Quorum present, agenda approved.
- Board Notes: April 11, 2019 (#2) – Corrected heading and spelling error. Bill motioned to approve notes, John Stein seconded, agenda approved as amended.

#### Executive Directors Report

- March and April Financial Reports (#3) – Richard provided overview of Year-to-Date PNL and budget vs. actual. Indirect rates with RCO were finalized at 18.6%. John Stein motioned, Brendan seconded, approval of financial reports.
- Committee Reports
  - Protection – Aundrea briefed the board on subcommittee’s discussion about county-owned floodplain parcels. Committee greenlighted one parcel for purchase with reach-level grant this month. Updating list of all SRFB acquired parcels and will present to Board next meeting. Will meet again Tuesday June 11.
  - TWG – did not meet in lieu of TRC project-level review.
  - M&AM – was supposed to meet this week but postponed until August.
  - Community Engagement Committee – Andrea briefed Board on STEAM Train in schools and coordination in outreach via summer festivals, farmers markets, and work parties. CEC will meet again at end of June.
- Salmon Recovery Council Meeting Review – Ken, Bill, & Richard attended the last meeting. Main concepts discussed at the meeting included Pacific Salmon Treaty, adoption of monitoring policies, adoption of watershed allocations, PS Steelhead Recovery Plan, and Salmon Benefit Index. Jon Vanderheyden questioned if there is, or should be, a potential focus on local efforts in partnerships and funding to determine state funding distribution?

- PSP Leadership Council Meeting and SWC Council of Members Meeting Preview – PSP Leadership Council Meeting is on June 11 & 12. Board reviewed SWC’s role in the meetings including presenting on riparian assessment and how that relates to temperature TMDL on June 11. Bill will be presenting on where work has been done in the lower watershed to address TMDL issues, highlighting successes. Board discussion around wanting to not get too narrow of a focus on TMDL. Richard will also be presenting a Skagit spotlight presentation on June 12 and shared his draft presentation. Board offered some suggested additional topics to include and what could be omitted to keep within time requirements. Next SWC Council of Members Meeting is June 19. Project proposals will be sent out in advanced rather than presentations at the Council of Members Meeting.

### Old Business

- Lead Entity Program Update – General update. Board discussed committee members and the requirements of being on the committee, primarily in attendance requirements. Bill motions to approve the list with the contingency that if someone is unable to attend both meetings then they will bring forward an alternative and Richard would send an email to inform the Board on alternate serving on the committee. Steve seconded the motion, which was approved unanimously.
- SWC Board of Directors Nomination – **\*Board would like to see another nomination proceed at the September Council meeting.**

### New Business

- Review 2018/19 Work Plan Progress Report (#5) – Board reviewed Work Plan with discussions on:
  - The lack of finalizing an otherwise fairly complete 2018 SWC Skagit Monitoring & Adaptive Management Report.
  - Maintenance of the Habitat Work Schedule database and changes to the system at RCO. There were concerns to not pass this along to project sponsors, and if SWC wants to maintain this within the work plan that SWC staff should take on the work.
  - On page 5 of 7 under Task 6 – Deliverables, Brendan question the lack of due date where “by XXX” was in the document, Richard informed the Board that this document came directly from RCO and they have yet to determine a date.
  - Lack of reference to PSP “Vital Signs” within the Work Plan, though M&AM does utilize the science from the Vital Signs throughout their practice and decisions,

and vice versa. **\*The is a need to look long-term at priorities of M&AM and the need to include upkeep of completed projects to maintain healthy habitat.**

- 2019/2020 Work Plan and Budget (#6 and #7) –
  - Work Plan:
    - Richard pointed out that the largest change in the 2019/2020 workplan from previous years is in the contractual objectives, primarily because RCO is responding to OFM to ensure funding focuses on developing project capacity. Next year's lead entity process will be completed by June'ish, likely pushing the work leading up to sponsoring projects up by a few months. **\*RFP's may go out at end of year 2019 rather than February 2020, meaning lots of outreach to potential project sponsors and community partners about the change.**
    - Sauk Habitat Protection & Restoration Plan (Task 11) has been funded (not under contract yet) from SRFB with 18 month contract. Richard questioned if this should this be completed in one year or 18 months? Board questioned if it was achievable by staff in one year and is the priority of staff time focused on this project or should it be focused elsewhere and push the project back to be completed in 18 months rather than a year? SWC staff will complete most of the work plus \$45,000 set aside for consultant technical and facilitation support. **\*Board discussion on how detailed the plan should be and what should be included. More to follow.**
    - Chinook Plan Update (Task 9): PSP received a legislative appropriation to update the Chinook Recover Plan this biennium, with much of that work to be done in watersheds. **\*Discussion around how partners in the Skagit can help with the update and include M&AM lessons learned. More to follow.**
    - **\*Board suggestions include not bogging down in too much detail within the work plan and recommend prioritizing what is on the current work plan and accomplish tasks. Also, to internally look at work schedules and see if percent of time allocated to projects is realistic and figure out timelines for projects and deadline requirements.**
  - Budget: Richard provided overview of draft budget and changes from previous year to the Board. Board had questions on how staff hours were broken down in the budget. Richard answered questions about how vacation, sick, and holiday leave are built into the budget and indirect billing rate.

Steve motioned to approve 2019/2020 work plan and budget as presented, John Stein seconded, Board voted unanimously to approve.

- Brendan updated Board with WDFW staffing changes including regional changes in management.
- June 19 Council of Members Meeting Agenda – Richard asked for ideas from the Board for discussions at the upcoming meeting since historically the June meeting included presentations from project sponsors which will now be panel discussion. **\*Agenda forthcoming to membership.**

**Adjourn 11:23**

**Next LECC and SWC Board Meetings:**

- July 11, 9am to noon and noon to 1pm (respectively) – SWC Conference Room
- August 8, 9am to noon and noon to 1pm (respectively) – SWC Conference Room

**Next SWC Council of Members Meetings:**

- June 19, 10am to noon
- September 12, 1130am to 2pm