

SKAGIT WATERSHED COUNCIL
Board of Directors Meeting
Skagit Watershed Council Conference Room
August 2, 2012

Meeting Notes

The meeting began at 8:40 a.m. with Ken Dahlstedt, Steve Hinton, Dave Pflug, Carolyn Kelly, Bob Carey, Bob Everitt and Shirley Solomon in attendance. The June 28 meeting notes were acknowledged.

Financial. The 2011-2012 Year End Financials were distributed and discussed. The current year budget income was revised from projected to actual, resulting in a \$1,000 shortfall.

Preparation for the planned Audit, to take place at the end of August, is well underway. The January 2009 letter from Jones & Associates has been reviewed to make sure that all the recommendations have been implemented. The only one yet to follow related to conflict of interest. In light of the changes that will come about in the next number of months the Board opted to defer the development of a new policy and instead continue to rely what is in the adopted Process and Procedures Manual.

Action: As required in the Financial Procedures Manual, the Board reauthorized Council bank accounts.

Transition Planning Continued. Shirley opened the discussion by reporting on the activities undertaken since the last Board meeting.

After much discussion the following was decided:

- Set up certain interim measures that hold the Council in a status quo situation while SCOG revitalizes and while LIO negotiations proceed. These measures include: separating the duties of Chair and Executive Director and defining roles and responsibilities for each; identifying a new Chair; and obtaining the services of an Interim Director from within member organizations, i.e. an "on-loan" position of six months duration.
- Withdraw from any further merger discussions with SFEG
- Upload the Watson Report to the website and advise members to review the document in concert with the minutes of the last number of Board meetings

Watershed Coordinator Report (written report only)

Technical Work Group agenda for remainder of the year. The Work Group is scheduled to meet once a month, on the afternoon of the Board meeting. A lunch meeting is scheduled with the Board on December 6.

2013 SRFB process. In the interests of continuity and certainty we will work to have next year's process adopted at the December 6 Board meeting.

2012 Three Year Work Plan Review. RITT members Kit Rawson and Eric Beamer will be discussing their review with the Technical Work Group this afternoon. A copy of the document was provided in the Board book.

PSAR RFP. The RFP, received the day before, was discussed. Each watershed is invited to submit up to three proposals for large scale, high priority projects whose cost is greater than what the watershed typically receives in funding. Deadline is August 31. Shirley will develop an approval process with adoption by the Board scheduled for August 9 at the latest.

Protection Committee chair confirmation. Shirley reported that Phil Kincare was confirmed via e-mail. She thanked Bob Carey for his long and excellent leadership of the committee and indicated that there would be a recognition of Bob at the start of the Technical Work Group meeting later in the day.

Annual Lunch Program. Martha Kongsgaard has been secured as the Keynote Speaker. The proposed bookmark was commended.

ADJOURN

UPCOMING DATES TO RESERVE

Given the transition process, meeting times may be extended and other dates may be added.

- **August 2: 1:30 – 4:30 p.m.** Technical Work Group meeting. At Council office.
- **September 6: 1:30 – 4:30 p.m.** Technical Work Group meeting. At Council office.
- **September 12: 11:30 a.m. – 2:00 p.m.** Annual Lunch at Maple Hall.
Followed by Board meeting if necessary
- **October 4: 8:30 – 11:30 a.m.** Board meeting. At Council Office.
- **October 17: 9:30 a.m. – 3:00 p.m.** SC2 sponsored Climate Change Workshop
- **November 1: 8:30– 11:30 a.m.** Board meeting. At Council Office.
- **November 1: 1:30 – 4:30 p.m.** Technical Work Group meeting. At Council Office
- **December 6: 8:30 - 11:30 a.m.** Board meeting. At Council Office. Followed by Board/Technical Work Group Lunch Meeting: **11:45 a.m. -1:15 p.m.** Followed by Technical Work Group meeting. : **1:30 – 4:30 p.m.** At Council Office
- **December 13:** Holiday Open House