



**Technical Work Group Meeting**  
**October 16, 2025, 10:30-1:30pm**  
**815 Cleveland Avenue, Mount Vernon 98273 and via Teams**  
**Meeting Minutes draft**

**Members:** Yuki Reiss (SFEG), Megan Corbiere (SWC), Alex Richard (WDFW), Jeff Fisher (SCL), Rick Hartson, Chair (USIT), Colin Wahl (SRSC), Jess Lange (SLT), Allison Hutchens (SCD), Allison Rinard (SCD)

**Guests:** Keeley Mathis (SWC), Aundrea McBride (SWC), Jenny Baker (WDFW), Brenda Clifton (SRSC), Elle England (SWC)

Decisions underlined; attachment (#); **\*action items bold**

### **Beginning Business**

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- Convened at 10:35am.
- Quorum was met.
- Introductions were made.
- Rick suggested that we change the agenda by allotting more time to the first Program Guide item. With that change, Yuki made a motion to approve the agenda. Jess seconded. None opposed and the agenda was approved.
- Jenny edited the minutes prior to the meeting. Colin made a motion to approve the minutes. Alex seconded. None were opposed, and the minutes were approved.
- Rick gave an update about the priority fish barrier removal project list (“culvert list”) and announced that the Culvert Work Group decided not to send a priority barrier list to the FBRB due to lack of consensus on priority barriers among organizations.

### **2026 Program Guide**

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- The TWG pre-approved several changes to the program guide section by section before making the official approval at the end of the meeting.
- Climate Change Scoring Criteria
  - The group decided to revert back to original language for the Watershed Processes and Habitat Features category.

- **The TWG pre-approved the climate language in the Certainty of Success criteria.**
- Four-Year Work Plan Supported Projects Process
  - The group reviewed the updated Supported Projects form and the updated process for supported projects to get on the 4ywp outside of the typical round. **The group pre-approved the updated Supported Projects form and the updated process for supported projects to get on the Four Year Work Plan.**
- TRC Technical Scoring Criteria (step six) – how to statistically present scores
  - The TWG reviewed the updated language in the Program Guide.
  - **The group pre-approved the updated TRC statistical process.**
- TRC Technical Scoring Criteria Written Rationale
  - This item tabled.
- Riparian Set Aside
  - TWG’s role is to recommend what the RFP says and determine the language for the program guide.
  - **The TWG pre-approved the updated language about the riparian set-aside in the program guide.**
  - After discussion, the TWG listed a formal process.
- Riparian/Maintenance Scoring Criteria (appendix C)
  - After discussion, wording was changed.
  - **The TWG pre-approved of the riparian addition to the scoring criteria with the two changes.**
- Jess made a motion to approve of the changes made to the 2026 program guide and recommend it to the board of directors. Allison seconded. None opposed, and the motion was approved.

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### Organization Chart

- The TWG reviewed the draft charter but did not have time to approve it. It will go to the board next and can be reviewed at the next TWG meeting.

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### Announcements

- Similk phase two was completed yesterday.
- Yuki can’t attend the next meeting, so no Presentin presentation.

**Adjourned at 1:35pm**

**Upcoming Meetings:**

November 20<sup>th</sup>

December 18<sup>th</sup>  
January 15<sup>th</sup>